

**MINUTES OF PUBLIC MEETING OF THE
GOVERNING BOARD OF
HIGLEY UNIFIED SCHOOL DISTRICT NO. 60**

**SPECIAL MEETING
WEDNESDAY, OCTOBER 14, 2015**

District Office Governing Board Room
2935 S. Recker Road, Gilbert, Arizona 85295

SPECIAL MEETING

On the date and at the place above written, the Governing Board, Higley Unified School District No. 60, met in a Special Board Meeting. Present were: Venessa Whitener, President; Kristina Reese, Vice President; Dr. Steve Nance, Assistant Superintendent; Shannon Duus, Director of Finance; and Cindy Walker, Board Secretary.

1.0 CALL TO ORDER

Mrs. Whitener called the Special Meeting to order at 9:09 a.m.

2.0 ROLL CALL

Mrs. Reese and Mrs. Whitener were present. Mr. Little and Mr. Wojtovich participated via conference call.

3.0 MOMENT OF SILENCE/PLEDGE OF ALLIGENCE – waived

4.0 APPROVAL OF AGENDA

Mrs. Whitener made a motion to approve the agenda. Mrs. Reese seconded.
The motion carried 4 to 0.

5.0 ACTION AND INFORMATION ITEMS

5.1 Approve Amendment to Annual Financial Report for Fiscal Year 2015

Arizona Revised Statutes (A.R.S.) §15-904 requires school districts to prepare and submit an Annual Financial Report (AFR), in electronic format, by October 15. Also, in accordance with A.R.S. §15-904, by November 15, the entire AFR, or AFR summary, must either be printed in 8-point type in the official newspaper of the county as defined in A.R.S. §11-255 or in a newspaper of general circulation within the district, mailed to each household in the district, or transmitted electronically to ADE via the Common Logon for posting on their website. Districts posting to ADE's website must provide a link on the district's website to ADE's website. Mrs. Whitener moved that the board accepts the revised Annual Financial Report for Fiscal Year 2015 and authorizes its publication. Mrs. Reese seconded.

Shannon Duus, Director of Finance, explained that two coding errors were discovered after the board approved the FY2015 AFR on September 23, 2015. These included the June Food Services reimbursement in the amount of \$4K was posted on July 31, 2015 in FY1516. It should have been posted to FY1415. There were also expenses in July 2014 for \$163K that were coded to Adjacent Ways that should have been coded to Bond as a Maintenance, Repair and Improvements at Existing Schools and New School Construction. This was moved on 10/13/2015.

The motion carried 4 to 0.

6.0 ADJOURN

Mrs. Whitener moved to adjourn at 9:12 a.m. Mrs. Reese seconded the motion.
The motion carried 4 to 0.

Dated this 14th day of October, 2015
Higley Unified School District #60

By: _____
Kristina Reese, Board Vice President