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# Higley Unified School District AIA Participation Code of Conduct

Scholarship ♦ Sportsmanship ♦ Performance



Higley High School



Williams Field High School



Centennial Elementary

Gateway Pointe Elementary



Chaparral Elementary

Higley Elementary & Middle School



Coronado Elementary

Power Ranch Elementary



Cortina Elementary

San Tan Elementary



District Office

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Revised April 2011

# DISTRICT ATHLETIC OPTIONS

## FALL

### BOYS

Cross Country  
Football  
Golf  
Swimming  
Marching Band

### GIRLS

Cross Country  
Volleyball  
Golf  
Swimming

## WINTER

### BOYS

Basketball  
Soccer  
Wrestling

### GIRLS

Basketball  
Soccer

## SPRING

### BOYS

Baseball  
Tennis  
Track & Field  
Volleyball

### GIRLS

Softball  
Tennis  
Track & Field  
  
Winterguard  
Winter Drum Line

## YEAR ROUND SPORTS/ACTIVITIES

Band  
Spirit Line

**"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."**

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# **INTRODUCTION**

This document is designed for students and parents/guardians to help define the role of AIA sanctioned activities and assist with providing information about the function and governance of AIA sanctioned activities in Higley Unified School District (HUSD). Further, it should serve as an additional instrument for coaching personnel and directors to communicate with parents/guardians and students.

## **Mission Statement:**

The mission of interscholastic activities in HUSD is to extend educational opportunities through athletic competition and competitive performance while maximizing participation in programs that promote citizenship, sportsmanship, a healthy lifestyle, and positive life skills.

## **Philosophy:**

We, the administration, activity sponsors, program directors, and coaching staff of HUSD, consider interscholastic activities a vital part of the total educational process. We strive to foster positive experiences and guide our student participants toward realizing their full potential. The Higley Unified School District believes strongly in the AIA "Pursuing Victory With Honor" initiative, which is driven by The Arizona Accord.

### ***The Arizona Accord -***

1. The essential elements of character-building and ethics in sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship. The highest potential of sports is achieved when competition reflects the "six pillars of character."
2. It is the duty of school boards, superintendents, school administrators, parents, coaches, athletic administrators, program directors, and game officials to:
  - a. promote sportsmanship and foster good character by teaching, enforcing, advocating, and modeling these "six pillars of character;"
  - b. establish standards for participation by adopting and enforcing codes of conduct for coaches, athletes, parents, and spectators;
  - c. ensure that the first priority of their students is a serious commitment to getting an education and developing the academic skills and character to succeed;
  - d. maintain ultimate responsibility for the quality and integrity of these programs. Such individuals must assure that education and character development responsibilities are not compromised to achieve activity performance goals and that the academic, social, emotional, physical, and ethical well-being of students are always placed above desires and pressures to win;
  - e. ensure coaches, whether paid or voluntary, are competent to coach. Training or experience may determine minimal competence. These competencies include basic knowledge of: 1) the character-building aspects of sports, including techniques and methods of teaching and reinforcing the core values, comprising sportsmanship and good character; 2) the physical capacities and limitations of the age group being coached, as well as first aid; and 3) the 30 coaching principles and the rules and strategies of the sport.
3. To promote sportsmanship and foster the development of good character, AIA sanctioned programs must be conducted in a manner that enhances the academic, emotional, social,

physical, and ethical development of students and teaches them positive life skills that will help them become personally successful and socially responsible.

4. Participation in AIA sanctioned programs is a privilege, not a right. To earn that privilege, student participants must abide by the rules, and they must conduct themselves on and off the field and/or court as role models who exemplify good character.
5. All participants must consistently demonstrate and demand scrupulous integrity and observe and enforce the spirit as well as the written letter of rules.
6. The importance of character, ethics, and sportsmanship should be emphasized in all communications directed to student participants and their parents.
7. All employees of the school must be directly involved in and committed to the academic success of students and the character-building goals of the school.
8. Everyone involved in extra-curricular activity, including parents, spectators, associated student body leaders, and auxiliary groups has a duty to honor the traditions of the activity and to treat other participants with respect. Sponsors and coaches have a special responsibility to model respectful behavior and the duty to demand that their student participants refrain from disrespectful conduct, including verbal abuse of opponents and officials, profane or belligerent trash-talking, taunting, and inappropriate celebrations.
9. Because of the powerful potential of extra-curricular activity as a vehicle for positive personal growth, a broad spectrum of activities should be made available to all of our diverse communities.
10. To safeguard the health of student participants and the integrity of the AIA programs, we must prohibit the use of alcohol, tobacco, drugs and performance enhancing substances, as well as demand compliance with all laws and regulations, including those relating to gambling and the use of drugs.
11. Schools that offer AIA programs must safeguard the integrity of their programs. Commercial relationships should be continually monitored to ensure against inappropriate exploitation of the school's name or reputation. There should be no undue interference or influence of commercial interests. In addition, extra-curricular programs must be prudent, avoiding undue financial dependency on particular companies or sponsors.
12. The profession of coaching is a profession of teaching. In addition to teaching the mental and physical dimensions of their activity, coaches, through words and example, must also strive to build the character of their student participants by teaching them to be trustworthy, respectful, responsible, fair, caring, and good citizens.

### **Sportsmanship:**

We believe that interscholastic competitive events should demonstrate high standards of ethics and sportsmanship and promote the development of good character and other important life skills. We also believe that the highest potential of competitive events is achieved when participants are committed to pursuing victory with honor according to the six principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship. This Code applies to all student participants, parents of student participants, and spectators involved in interscholastic sports.

CHEER for your Team; NOT against the other Team

# MESSAGE TO PARENTS/GUARDIANS AND STUDENT ATHLETES

The school's AIA sanctioned program will provide students with an opportunity to be selected as members of a sports team and performing group based upon personal skill level, motivation, and desire. AIA event participation and competition can provide some of life's most rewarding experiences and also some of the biggest challenges for growth and development of character. We have included the following guidelines for supporting the student, the family, the coaches, and the school as we partner in these endeavors.

- *You Can Expect From Your Coach/Director/Sponsor:*

1. Philosophy of the coach/director/sponsor.
2. Expectations the coach has for all of the players on the squad.
3. Location and times of practices and contests, communicated in a timely manner.
4. Team/group requirements, i.e., fees, special equipment, off-season programs, etc.
5. Procedures to follow should a student be injured during participation.
6. Discipline that may result in the denial of athletic participation.

- *Coaches/Directors/Sponsors Can Expect from Student Participants:*

1. Academic responsibility.
2. Adherence to the HUSD Student Code of Conduct.
3. Commitment to the team/group, and to the best interest of the whole.
4. Communicate concerns to the coach/director/sponsor first.

- *Coaches/Directors/Sponsors s Can Expect from Parents/Guardians:*

1. Advance notification of any schedule conflicts.
2. Encourage your son/daughter to speak directly with the coach/director/sponsor when he/she has questions or concerns.
3. Understand and respect that there are appropriate topics and appropriate times for discussion between coach/director/sponsor and parents. Guidelines are:
  - a. ask to speak to the coach/director/sponsor at a time that is conducive to a productive conversation.
  - b. speak specifically about your child and yours only.
  - c. understand that coaches/directors/sponsors are not at liberty to discuss playing time, strategy, and other students.
  - d. follow this necessary sequence when addressing concerns:
    1. coach/director/sponsor
    2. site athletic coordinator
    3. site assistant principal of athletics
    4. district athletic director.

Please follow this order so your concerns might be addressed as quickly as possible.

# **STUDENT ELIGIBILITY RULES**

## **Arizona Interscholastic Association:**

Student eligibility is regulated by Article 15 of the AIA. AIA regulations can be found at [www.aiaonline.org](http://www.aiaonline.org).

## **Academic Eligibility:**

Eligibility requirements are outlined in HUSD Board Policy JJJ.

High School students must pass all classes to be eligible each semester. Progress Reports and Report Cards can make a student ineligible. A student remains ineligible until they pass all classes on a subsequent progress check.

Middle School student participants must be passing all classes and also demonstrate appropriate behavior to be considered eligible for competition. Every student participant will submit on a weekly basis a grade/behavior monitoring sheet to the coach. Any failing grade or poor class behavior will deem the student-athlete ineligible for the following week's competitions. Students can regain eligibility by turning in a weekly monitoring sheet with passing grades and good behavior ratings.

## **Age Limits:**

If a student becomes 19 years of age after September 1, he/she is eligible to compete for the remainder of that school year. If he/she becomes 19 years of age on or before September 1, he/she is not eligible for any part of that school year. This may not be petitioned under the hardship rule.

## **Attendance:**

After a student first enrolls in the ninth grade, he/she has a maximum of eight semesters of opportunity and a maximum of four seasons of opportunity in each sport or activity. The seventh and eighth semesters must be consecutive. The other semesters need not be consecutive.

A student whose school attendance is interrupted by disabling illness or injury to himself/herself or a member of their immediate family may appeal to AIA for an extension of their eligibility if the interruption of school absence was for at least one quarter. For more information, a student should check with the Athletic Office to verify whether they qualify for an appeal.

A student is ineligible when absent for a period of ten (10) or more consecutive school days (for reasons other than the disabling illness or injury of himself or herself or a member of his or her immediate family). The student shall remain ineligible for the rest of the semester or until he or she has been in attendance for the same number of days that he or she was absent. For more information, a student should check with the Athletic Office to verify whether they qualify for an appeal.

## **Initial Eligibility:**

1. A.I.A. and H.U.S.D.
  - a. Must have passed all subjects including the required course minimum each grading period.
  - b. Must be taking the minimum of subjects during the semester in which he/she competes.
  - c. Must meet all transfer and other applicable A.I.A. Rules and Regulations.
  - d. Must maintain academic eligibility.

2. Participation fees
  - a. Activity/Athletic fees will be charged to participants in all activities for which there is a paid sponsor for that activity.
  - b. Fees will be collected prior to being issued uniforms. Payment for high school participation will be made in the bookstore, and the athlete will submit the receipt to the Athletic Office. Payments for middle school participation will be given to the Administrative Secretary in the school's office.
3. Forms
  - a. Athletic Participation/Physical Form and Code of Conduct Handbook. These documents must be signed by a parent/guardian and the student in all areas where signatures are required.
  - b. Athletic Participation/Physical Form includes the current physical examination completed by a doctor.
  - c. Proof of students' health insurance coverage or school insurance purchased in the athletic office.
  - d. Equipment clearance from the previous sport and/or previous year.
  - e. Consent for emergency care card.
  - f. Signed Code of Conduct Acknowledgement Form (appendix 1) and Travel Permission form (appendix 2).

## **GENERAL POLICIES AND PROCEDURES FOR ATHLETICS**

### **Squad Cuts:**

AIA programs exist for skilled and advanced student participants. In most activities, maximum student participation levels must be established. The coach/director/sponsor will explain to the students the criteria for gaining membership to the team or group before practice begins. Those students not making the team or group will be entitled to have a personal interview with the coach/director/sponsor.

### **Equipment:**

Each student participant accepts full responsibility for all equipment issued to him/her and must return all items at the conclusion of the season. Any student participant losing equipment will not be allowed to participate in another AIA program until the equipment is returned or paid for. Payment for these items will be made at full replacement value and paid to HUSD #60. All equipment, including practice gear, game jerseys, and warm up uniforms are to be worn only during official team functions.

### **Practice Policies:**

All sport teams MUST conform to the AIA regulation regarding in-season and out-of-season limits and dates. Length of practice will vary due to coaching circumstances. A time limit is determined by the coaching staff. Student participants must have time for normal home activities, study, and other school activities. Sunday practices are in violation of AIA policy.

### **Dual Participation:**

Occasionally, a student participant is talented enough to participate in two sports or activities during the same season. The determining factor should be fairness to the teams involved. Both coaches/directors/sponsors must agree to this arrangement before a student is allowed "dual participation."

## **Multi-Sport Participation:**

- The sport that is presently “in session” when an overlap occurs will have their choice of practice times.
- Players must complete one season of sport before they may be released to play the next sport season. The season is considered as the first date of competition to the last date of competition for athlete’s level of competition. (Freshman, JV, or Varsity)
- Coaches who have addenda for sports involved in an overlapping situation will make every effort to attend practices for both sports.
- All equipment must be turned in before a coach or player moves on completely with another sport. Athletes will not be cleared by the athletic office until equipment from the previous sport has been turned in.
- Players should not be attending camps for one school sport while playing in another without consent from both coaches.

## **Home School Students:**

According to the State Board of Education, home school students shall be afforded the opportunity to participate. Home school students must abide by the AIA rules and regulations as imposed on any other student athlete.

## **Private & Charter School Students:**

Private school students and Charter school students are not permitted to participate in Higley Unified School District’s interscholastic program.

## **Participation/Clearance:**

Initial athletic participation permission is given by parents in written form as part of the athletic clearance procedure. All student-athletes must complete all of the following prior to tryouts.

- Athletic Emergency Information Form
- Physical Card complete with medical doctor signature
- HUSD Family and Coach Agreement
- A copy of original birth certificate
- High School Only – Informed Consent Video watched by the athlete and parent. This must be done at least once every year of participation in HUSD High School Athletics.
- High School Only – HUSD Code of Conduct must be signed by the athlete and parents at the beginning of their athletic career.

No student may participate in a practice or game without being cleared by the athletic office. High School coaches will receive a computer printout before the first practice, listing all student athletes eligible to participate. A student who obtains clearance after the printout has been issued will receive a slip signed by the athletic office advising the coach that they are cleared to participate.

## **Supervision:**

Student participants are not to be in the locker room, the gymnasium, the weight room, the training room, the pool, or other indoor facilities unless properly supervised by their coach.

## **Suspension from School:**

Any student participant suspended (in school or out of school) or expelled from school is automatically suspended from all athletic teams during that period of time.

## **Insurance:**

Athletics is a voluntary, extra-curricular program in which the student may participate if he/she so desires but does so at his or her own risk of injury. The Higley Unified School District does not assume financial responsibility relative to doctor, ambulance, or medical expenses. Parents are required to obtain adequate insurance coverage for their children, either through a family insurance policy or through the commercial insurance plan made available by the school district. It must be remembered, however, that because the coaching staff encourages students to enroll in an insurance program, this in no way exposes the coach, school, or Governing Board to liability in case of injury.

## **Athletic Trainers:**

Both high schools have certified athletic trainers (A.T.C.) on staff. Student participants are encouraged to inform the trainer on site of any injury they incur. Should the student's condition require medical attention, the parent/guardian will be notified. If a doctor holds the student out of competition, then a doctor's note allowing the student to resume participation **MUST** be presented to his or her coach, the trainer, and the athletic director prior to being allowed to join the team in practice or in competition. Student participants are expected to follow the rules and regulations regarding the training room and its use.

## **Quitting a Team:**

Any student who quits a team or group, or is removed for disciplinary reasons after the first scheduled contest will not be permitted to participate in any other sport or activity, including unofficial workouts, until the final game or activity of that season is completed.

## **Admission to Athletic Events:**

1. Admission prices for athletic events beginning August 2009 are determined by the Higley Unified School District Governing Board. Please refer to the approved Fee Schedule for pricing.
2. Athletic passes are valid for the entire school year (or specific season) and are available from the school site. Passes are valid for use at all home athletic contests. Passes are only valid at the site in which the passes were purchased. The following passes are available for purchase from the school:
  - a. **Annual Family Pass (Funds go to Athletics)** - Immediate family only (Parents/Guardians and siblings). Extended family not included (Aunts/Uncles/Cousins/Grandparents, In-Laws, etc)
    - Good for all home sporting events
    - Immediate Family Only
    - Site Specific
      - Passes don't interchange between high schools
    - Names of respective students' parents/guardians will be printed on the back of the pass
  - b. **Family Season Pass (Funds go to Athletics)** - Immediate family entry at all home games for a respective season (school site where pass was purchased).
    - Good for all games for a specific sport for that season only.
    - Immediate Family Only
    - Site Specific

- Passes don't interchange between high schools
  - Names of respective students' parents/guardians will be printed on the back of the pass.
- c. **Student Activity Card** (site determines fund allocation Activity/Athletics) - Only valid at school site where the pass was purchased.
- Good for all home games
  - Site Specific
  - Various discounts for school events

### **Booster Groups:**

The administration recognizes the valuable services rendered by Booster organizations affiliated with Higley Unified School District. Further, the administration welcomes this participation and commends the organizations for their contributions and services to our youth and schools. Any AIA sanctioned team or group desiring to establish a support/booster group for the purpose of supporting a program shall submit an application to the building principal and to the Office of the Superintendent by May 30<sup>th</sup> for the following school year. This application can be picked up at the school main office.

## **ATHLETIC CODE OF CONDUCT**

While a student has a legal right to attend school, the courts have held that the same right does not extend to participating in AIA sanctioned programs. As a result, when a student elects to participate in a co-curricular activity, he/she is agreeing to abide by the standards of conduct established by the district and the athletic/music department. Therefore, it is vitally important for both the student and the student's parents/guardians to carefully review the expected standards of conduct established in an AIA activity participation code or any special rules established by the athletic department/coach/director for that given activity.

### **Individual Coach's Rules & Regulations:**

Coaches/directors/sponsors may establish additional rules, regulations, and consequences with the prior approval of the building administration/athletic administrator. These additional rules for a particular sport must be stipulated in writing to all student members and parents, and explained fully at the start of the season. Copies of all additional team rules by coaches/directors/sponsors are on file in the building administration office.

### **Administrative Points of Emphasis:**

Because infractions are taken seriously, the coach/director/sponsor involved, the athletic coordinator, and the site principal/designee shall meet and determine the penalty according to the degree of the infraction. A Discipline Report form will be completed for each violation and maintained by the building administrator in charge of AIA programs. These reports will be copied and forwarded to the school's Athletic Director's office. These rules and regulations are in effect twelve months of the year. All penalties for violation of this Code of Conduct shall be cumulative beginning with the student's participation in the K-8 School (grades 7-8) and again in High School (grades 9-12). Suspensions may carry over from one year to the next.

When an offense occurs and there are not enough competitions remaining in the student-athlete's season(s) of play to complete the consequences, the remaining suspension games can be fulfilled by completing the appropriate diversion course(s) and/or completion of community service at a 5 hours to 1 day ratio (ex: 3 days = 15 hours). These options are only available for athletes who do not have competition dates left during the school year and must have prior authorization from the site Athletic Director. These efforts should be completed in a timely manner and any days not completed will be held over and missed during the following year's competition.

### **General Violations:**

1. Failure to comply with eligibility requirements.
2. Misconduct: Violation in the Student Code of Conduct: See "Student Code of Conduct".
3. Suspension from an athletic event: When a student/athlete is disqualified (suspended) during a contest for flagrant misconduct or unsportsmanlike conduct, that student shall be withheld by his/her school for at least the next day of competition.

### **First Violation Penalty:**

After confirmation of the first violation, the student will be suspended immediately for a minimum of 10% of the regular season contests. If the penalty is not fully administered using regular and post season contests, the remainder of the penalty will be applied to the next interscholastic sport/activity in which the athlete participates.

- If a student-athlete chooses to go out for a sport in which they have not participated in previously as their "next interscholastic sport season," the coach of the sport in which the student usually would participate in as the next season and the coach of the new sport must agree in this participation.
  - The student-athlete and the coaches must agree that the student must complete the new season in good standing after the student-athlete serves his/her suspension.
- If the second season has a different number of "competitive dates" than the season in which the violation occurred, the number of suspended events may be adjusted by the building administrator.

### **Second Violation Penalty:**

After confirmation of the second violation within a twelve month period, the student will be suspended immediately from contest for a minimum of 20% of the regular season contests in the sport in which the student is a participant. If the penalty is not fully administered using regular and post season contests, the remainder of the penalty will be applied to the next interscholastic sport season in which the athlete participates.

### **Third Violation Penalty:**

After confirmation of the third violation within a twelve month period, the student will be suspended immediately from contests for a minimum of 50% of the scheduled contests in the sport in which the student is a participant. If the penalty is not fully administered using regular and post season contest, the remainder of the penalty will be applied to the next interscholastic sport season in which the athlete participates.

## **Elevated Violations:**

1. Hazing: Intentionally creating peer pressure upon another person or inducting a person into membership in a group by exacting unnecessary or disagreeable acts from the person, by harassing or by use of abusive or humiliating tricks.
2. Fighting: See "Student Code of Conduct."
3. Smoking, use and/or Possession of a Tobacco Product: See "Student Code of Conduct."
4. Violation of Student Code of Conduct Handbook.
5. Conviction of a Misdemeanor.

## **First Violation Penalty:**

After confirmation of the first violation, the student will be suspended immediately from a minimum of 20% of the regular season contests in the sport in which the student is a participant. If the penalty is not fully administered using regular season and post season contests, the remainder of the penalty will be applied to the next interscholastic sport season in which the athlete participates.

## **Second Violation Penalty:**

After confirmation of the second violation within a twelve month period, the student will be suspended immediately from a minimum of 50% of the regular season contests in the sport in which the student is a participant. If the penalty is not fully administered using regular season and post season contests, the remainder of the penalty will be applied to the next interscholastic sport season in which the athlete participates.

## **Third Violation Penalty:**

After confirmation of the third violation within a twelve month period, the student will be suspended from athletics immediately for twelve (12) months from the date of the infraction.

## **Serious Violations:**

1. Use/possession of Alcohol, Steroids or Drugs/Paraphernalia: See "Student Code of Conduct".
2. Sale/distribution of any substance for illicit purposes: See "Student Code of Conduct".
3. Violation of Level III in "Student Code of Conduct".
4. Conviction of a Felony.

## **Performance Enhancing Drugs/Compounds:**

The Governing Board recognizes that the use of dietary supplements that contain performance-enhancing compounds and/or performance-enhancing drugs poses a serious health risk to students. The National Federation of State High School Associations (NFHS) has re-emphasized its original 1998 position against improper use of supplements that are unregulated by the Food and Drug Administration and which contain harmful ingredients such as creatine, ephedrine or excessive amounts of caffeine. The 1998 position statement on this matter was and continues to be:

*"All student-athletes and their parents/guardians should consult with their physicians before taking any supplements product. In addition, coaches and school staff should not recommend or supply any supplement product to student-athletes".*

In addition, Arizona Law prohibits any school employee/volunteer from promoting or supplying dietary supplements that carry claims of enhanced athletic performance. The law covers adrostenedione, creatine, and any compound labeled as performance-enhancing. Accordingly, no staff member, volunteer, or contractor shall knowingly sell, market, distribute, or promote the use of a dietary supplement that contains a performance-enhancing compound or a performance-enhancing drug

(e.g., anabolic steroids) to a student with whom the staff member, volunteer, or contractor has contact as a part of his/her duties. Furthermore, the staff member, volunteer, or contractor shall not endorse or suggest the ingestion, intranasal application, or inhalation of a dietary supplement that contains a performance-enhancing compound or a performance-enhancing drug by a student with who he/she has contact as part of his/her duties.

### **First Violation Penalty:**

After confirmation of the first violation, the student will be suspended immediately from a minimum of 30% of the regular season contests in the sport in which the student is a participant. If the penalty is not fully administered using regular and post season contests, the remainder of the penalty will be applied to the next interscholastic sport season in which the athlete participates

### **Second Violation Penalty:**

After confirmation of the second violation within a twelve month period, the student will be suspended from athletics immediately for twelve (12) months from the date of the infraction.

### **Third Violation Penalty:**

The student-athlete found in a third violation within a twelve month period shall be denied athletic participation for the remainder of their high school athletic career. After one calendar year from determination, an appeal can be made to the Athletic Discipline Review Committee for reinstatement contingent upon substantiated rehabilitation.

### **Substance Abuse Self-Referral by Student Participants:**

Students may take advantage of a self-referral procedure to seek information, guidance, counseling and assessment in regard to student-athlete use of tobacco, alcohol, and other drugs. Voluntary referrals do not carry punitive consequences.

- a. Referral is allowed one time in a student's four-year high school career (two-year 7-8 school)
- b. Referral must be only by the athlete or a member of the immediate family.
- c. Referral must be before the first violation.
- d. Referral cannot be used by athletes as a method to avoid consequences once a code of conduct rule is violated and a student has been identified as having violated one of the codes of conduct rules.
- e. Referral must be made to a coach, athletic administrator, teacher, building administrator, guidance counselor or the district drug and alcohol education coordinator.

### **Appeal Procedure:**

The student may appeal the decision of the building committee (coach, athletic director, and principal/designee) to the Athletic Discipline Review Committee (Director of Secondary Education, Two Coaches, etc) the appeal will require the following:

- a. The written appeal must be presented to the District Superintendent with five school days of the initial ruling.
- b. The student shall have the privilege of representation even though it is not a legal process.
- c. The Athletic Discipline Review Committee shall render a decision within five days, in writing, to the student and his/her parents or guardian.

***The student is not allowed to participate in any events during the appeal process.***

# **GOVERNANCE**

## **Governing Board:**

The Governing Board, responsible to the people, is the ruling body for Higley Unified School District.

## **The Arizona Interscholastic Association (AIA):**

The Higley Unified School District high schools are voluntary members of the AIA and compete only with member schools. As a member school district, the secondary schools of Higley Unified School District agree to abide by and enforce all rules and regulations set forth by the AIA.

## **NCAA Clearinghouse:**

A student who is planning to enroll in college as a freshman and wishes to participate in Division I or Division II athletics must be certified by the NCAA Initial-eligibility Clearinghouse. The Clearinghouse ensures consistent interpretations of NCAA academic requirements for all prospective student-athletes at all member institutions. Please see your high school counseling office for information about the NCAA Clearinghouse. Parents and students can visit the HUSD web site ([www.HUSD.org](http://www.HUSD.org)) for information regarding the NCAA and college recruiting process by clicking "The Student-Athlete & College Recruiting" tab.

## **Athletic Advisory Council (AAC):**

The purpose of this council, which is a committee of the Higley Unified Schools, is to integrate all interscholastic athletics of the secondary schools with the total education program of the school district. The function of the AAC is to:

1. Recommend policy for the entire interscholastic athletic program of the school district, subject to approval by the Governing Board.
  2. Be an open forum for the discussion and advisement of the athletic concerns of the coaching staff and the student-athletes.
- Duties and responsibilities to be designed by the members of the AAC.

## **APPENDIX:**

1. Acknowledgement: Code of Conduct
2. Parent Permission: Student Travel
3. Code of Conduct for Interscholastic Student-Athlete
4. Code of Conduct for Parents of Interscholastic Student-Athletes
5. Code of Conduct for Interscholastic Spectators

# ACKNOWLEDGMENT: Athletic Code of Conduct

“Excellence in Athletics”

Scholarship ♦ Sportsmanship ♦ Performance

Student' Name \_\_\_\_\_ Class of: \_\_\_\_\_  
Last, First

Statement to be signed by student and parent/guardian:

I have received a copy of and have read the AIA Activity Code of Conduct distributed by the Higley Unified School District. I understand the guidelines and accept my personal responsibility for following all of them. I understand that this Code applies to my entire career as a student in the Higley Unified School District.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date:

I acknowledge receiving the AIA Activity Code of Conduct distributed by the Higley Unified School District. I accept my responsibility for helping my son/daughter live up to the guidelines. I understand that this Code applies to my son'/daughter's career as a student in the Higley Unified School District.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date:

\_\_\_\_\_  
School Representative

\_\_\_\_\_  
Date:

# PARENT/GUARDIAN PERMISSION: Student Travel

SCHOOL: \_\_\_\_\_ SPORT/ACTIVITY: \_\_\_\_\_ DATE: \_\_\_\_\_

To Parents/Guardians: On \_\_\_\_\_ the \_\_\_\_\_  
(Date/Season) (Class, Grade or Group)  
is planning student travel/activity to \_\_\_\_\_ the purpose of the travel/activity is \_\_\_\_\_  
(Site) (Primary Objective)  
We will be leaving school at \_\_\_\_\_ and returning by \_\_\_\_\_  
(Date/Time) (Date/Time)

Transportation provided by:  School Bus  Van  Walking  Other (if other complete the Student Riding in Private Vehicle portion of this form)

Please return this Permission Form to the school no later than \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(School Contact) (Phone Number)

## PARENT/GUARDIAN ACKNOWLEDGEMENT AND SIGNATURE

My signature below indicates my permission for my child \_\_\_\_\_  
(Please print first and last name of child)  
to participate in the student travel/activity above.

\_\_\_\_\_  
Signature of Parent/Guardian Date: \_\_\_\_\_

\_\_\_\_\_  
Please Print Name of Parent/Guardian

Home Phone: \_\_\_\_\_ Hours: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Hours: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Hours: \_\_\_\_\_

## STUDENTS RIDING IN PRIVATE VEHICLE

When District transportation is provided for student travel, the student's parent/guardian written permission is needed for students to ride in private vehicles to and/or from school-related activities.

When District transportation is arranged for by a school employee, the parent/guardian may instead drive the student. When transportation is provided by an adult in lieu of transportation provided for or arranged by the district, the district has no responsibility for the conduct of the driver/vehicle and no responsibility for ensuring the driver of the vehicle has proper license and insurance.

I will drive my student \_\_\_\_\_ to and from the above activity.  
Name of Student

\_\_\_\_\_ and \_\_\_\_\_  
Name of parent/guardian allowed to transport the student

**FAILURE TO GIVE PERMISSION RESTRICTS THE STUDENT TO TRANSPORTATION PROVIDED FOR OR ARRANGED BY THE SCHOOL.**

\_\_\_\_\_  
Signature of Parent/Guardian Date: \_\_\_\_\_



# Code of Conduct for Interscholastic Student-Athletes



We believe that interscholastic athletic competition should demonstrate high standards of ethics and sportsmanship and promote the development of good character and other important life skills. We also believe that the highest potential of sports is achieved when participants are committed to pursuing victory with honor according to the six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship (the “Six Pillars of Character”). This code applies to all student-athletes involved in interscholastic sports.

## TRUSTWORTHINESS

**Trustworthiness** – to be worthy of trust in all you do.

**Integrity** - live up to high ideals of ethics and sportsmanship and always pursue victory with honor; do what is right even when it is unpopular or personally costly

**Honesty** – live and compete honorably; do not lie, cheat, steal or engage in any other dishonest or un-sportsmanlike conduct.

**Reliability** – fulfill commitments; do what you say you will; be on time to practices and games.

**Loyalty** – be loyal to your school and team; put the team above personal glory.

## RESPONSIBILITY

**Importance of Education** – be a student first and commit to earning your degree and getting the best education you can. Be honest with yourself about the likelihood of getting an athletic scholarship or playing on a professional level and remember that many universities will not recruit student-athletes that do not have a serious commitment to their education, the ability to succeed academically or the character to represent their institution honorably.

**Role modeling** – remember, participation in sports is a privilege, not a right, and that you are expected to represent your school, coach and teammates with honor, on and off the field. Consistently exhibit good character and conduct yourself as a positive role model.

**Self Control** – exercise self-control; do not fight or show excessive displays of anger or frustration. Have the strength to overcome the temptation to retaliate.

**Healthy Lifestyle** – safeguard your health; do not use any illegal or unhealthy substances including alcohol, tobacco, and drugs or engage in any unhealthy techniques to gain, lose or maintain weight.

**Integrity of the Game** – protect the integrity of the game; do not gamble or associate with or deal with professional gamblers.

**Sexual Conduct** – sexual or romantic contact of any sort between students and coaches is improper and strictly forbidden. Report misconduct to proper authorities.

**I have read and understand the requirements of this Code of Conduct and acknowledge that I may be disciplined or removed from a team if I violate any of its provisions.**

## RESPECT

**Respect** - treat all people with respect all the time and require the same of student-athletes.

**Class** - live and play with class, be a good sport, be gracious in victory and accept defeat with dignity, help up fallen opponents, compliment extraordinary performance, and show sincere respect in pre- and post-game rituals.

**Disrespectful Conduct** – do not engage in disrespectful conduct of any sort including profanity, obscene gestures, offensive remarks of a sexual nature, trash-talking, taunting, boastful celebrations, or other actions that demean individuals of the sport.

**Respect Officials** – treat contest officials with respect; do not complain about or argue with the official calls or decisions during or after an athletic event.

## FAIRNESS

**Be Fair** – live up to high standards of fair play; be open-minded; always be willing to listen and learn.

## CARING

**Concern for Others** – demonstrate concern for others; never intentionally injure any player or engage in reckless behavior that might cause injury to yourself or others.

**Teammates** - help promote the well-being of teammates by positive counseling and encouragement or by reporting any unhealthy or dangerous conduct to coaches.

## CITIZENSHIP

**Play by the Rules** – maintain a thorough knowledge of and abide by all applicable game and competition rules.

**Spirit of Rules** – honor the spirit and the letter of rules; avoid temptations to gain competitive advantage through improper gamesmanship techniques that violate the highest traditions of sportsmanship.

Signature

Sport

Date



Arizona Interscholastic Association: Established 1925  
7007 N. 18<sup>th</sup> St; Phoenix, AZ 850202-5552; [www.aiaonline.org](http://www.aiaonline.org); 602-385-3810



# Code of Conduct for Parents of Interscholastic Student-Athletes



We believe that interscholastic athletic competition should demonstrate high standards of ethics and sportsmanship and promote the development of good character and other important life skills. We also believe that the highest potential of sports is achieved when participants are committed to pursuing victory with honor according to the six core principles: trustworthiness, respect, responsibility, fairness, caring and good citizenship, (the “Six Pillars of Character”). This Code applies to all parents of student-athletes involved in interscholastic sports.

## TRUSTWORTHINESS

**Trustworthiness-** be worthy of trust in all you do.

**Integrity-** live up to high ideals of ethics and sportsmanship; do what is right even when it’s unpopular or personally costly.

**Honesty-** live and act honorably, do not allow your children to lie, cheat, steal or engage in any other dishonest or unsportsmanlike conduct.

**Reliability-** fulfill commitments; do what you say you will do; be on time; when you tell your children you will attend an event, be sure to do so.

**Loyalty-** be loyal to your school and team; put the team above your interests and those of your child.

## RESPECT

**Respect-** treat people with respect all the time and require the same of your children.

**Class-** live and cheer with class; be gracious in victory and accept defeat with dignity; compliment extraordinary performance and show respect for all competitors.

**Personal Conduct-** refrain from profanity, disrespectful conduct, and the use of alcohol or tobacco in front of student-athletes or other situations where your conduct could undermine your positive impact as a role model.

**Respect Officials-** treat contest officials with respect; do not complain about or argue with official calls or decisions during or after an athletic event.

**Respect Coaches-** treat coaches with respect at all times; recognize that they have team goals beyond those of your child. Do not shout instructions to players from the stands; let coaches coach.

## RESPONSIBILITY

**Importance of Education-** stress that student-athletes are students first. Be honest with your children about the likelihood of getting an athletic scholarship or playing on a professional level. Place the academic, emotional, physical and moral well-being of your children above desire and pressures to win.

**I have read and understand the requirements of this Code of Conduct and acknowledge that I may be disciplined if I violate any of its provisions.**

**Role Modeling-** Consistently exhibit good character and conduct yourself as a role model for your children.

**Self-Control-** exercise self-control; do not fight or show excessive displays of anger or frustration. Have strength to overcome the temptation to demean others.

**Integrity of the Game-** protect the integrity of the game; do not gamble on your children’s games.

**Privilege to Compete-** assure that you and your child understand that participation in interscholastic sports is a privilege, not a right, and that they are expected to represent their team, school, and family with honor, on and off the field.

**Healthy Lifestyle-** safeguard your health; do not use any illegal or unhealthy substances including alcohol, tobacco and drugs.

## FAIRNESS

**Be Fair –** treat all competitors fairly, be open-minded; always be willing to listen and learn.

## CARING

**Encouragement-** encourage your children regardless of their play; offer positive reinforcement. Demonstrate sincere interest in your child’s play.

**Concern for Others-** demonstrate concern for others; never encourage the injury of any player, official or fellow spectator.

**Empathy-** consider the needs and desires of our child’s teammates in addition to your own; help promote the team concept by encouraging all team members, understanding that the coach is responsible for determining playing time.

## CITIZENSHIP

**Knowing the Rules-** maintain a thorough knowledge of all applicable game and competition rules.

Signature

Sport

Date



Arizona Interscholastic Association: Established 1925  
7007 N. 18<sup>th</sup> St; Phoenix, AZ 850202-5552; [www.aiaonline.org](http://www.aiaonline.org); 602-385-3810



# Code of Conduct for Interscholastic Spectators



We believe that interscholastic athletic competition should demonstrate high standards of ethics and sportsmanship and promote the development of good character and other important life skills. We also believe that the highest potential of sports is achieved when participants are committed to pursuing victory with honor according to the six core principles: trustworthiness, respect, responsibility, fairness, caring and good citizenship, (the Six Pillars of Character™). This Code applies to all spectators of interscholastic sports.

## TRUSTWORTHINESS

**Trustworthiness-** be worthy of trust in all you do.

**Integrity-** live up to high ideals of ethics and sportsmanship; do what is right even when it's unpopular or personally costly.

**Honesty-** live and act honorably, do not encourage any dishonest or unsportsmanlike conduct.

**Reliability-** fulfill commitments; do what you say you will do; be on time; when you tell your children you will attend an event, be sure to do so.

**Loyalty-** be loyal to your school and team.

## RESPECT

**Respect-** treat all participants with respect all the time and demand the same of student-athletes.

**Class-** live and cheer with class, be a good sport, be gracious in victory and accept defeat with dignity, compliment extraordinary performance and show sincere respect for all competitors.

**Personal Conduct-** refrain from profanity, disrespectful conduct, and the use of alcohol or tobacco in front of student-athletes or other situations where your conduct could undermine your positive impact as a role model.

**Respect Officials-** treat contest officials with respect; do not complain about or argue with the official's calls or decisions during or after an athletic event.

**Respect Coaches-** treat coaches with respect at all times; recognize that they have team goals beyond those of any individual child. Do not shout instructions to the players from the stands; let coaches coach.

**Respect Fellow Spectators-** display respect for all other spectators; do not insult or fight with fans; wait for breaks in the action before leaving or returning to your seat.

## FAIRNESS

**Be Fair-** treat all competitors fairly; be open-minded; always be willing to listen and learn; acknowledge exceptional performance by all participants.

## CARING

**Encouragement** – encourage your team regardless; offer positive reinforcement, do not boo anyone.

**Concern for Others-** demonstrate concern for others; never berate or demean any player or promote behavior that might cause injury to others.

## CITIZENSHIP

**Know the Rules-** maintain a thorough knowledge of all the applicable game and competition rules.

**Obedience-** listen to and obey the requests of the public address announcer and security personnel in attendance.

**Compliance-** remember that all regular laws also apply to spectators at sporting events; drunkenness, verbal assault and fighting are punishable by law.

**I have read and understand the requirements of this Code of Conduct and acknowledge that I may be disciplined if I violate any of its provisions.**

Signature

Sport

Date



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