

Gateway Pointe Middle School Policies and Procedures

Community Statement

We the students at Gateway Pointe should provide each other with more support. As middle school students we feel we should create a safe, comfortable, and friendly environment as one of our top priorities in the middle school community. We would like students to come to school with confidence that they will be respected by their peers and we would like this to be a fun and successful year

Created by the 2009-2010 Middle School Students

Our Rights

- Be treated with respect.
- Attend school without fear of teasing, bullying, or harassment.
- Feel empowered to be ourselves.
- Learn in an environment that is safe and caring.

Our Responsibilities

- Treat others with respect and kindness.
- Refrain from name-calling and other forms of hurtful behavior.
- Avoid behaviors that intimidate, harass, or unfairly judge others.
- Help keep our school and classroom in good condition for learning.

Pathways

1. Practice the rules.
2. Remind students of the rules.
3. Take a break in the classroom.
4. Take a break in a buddy classroom.
5. Call home and/or meet with parent.
6. Referral to an administrator.

Attendance

Since full and active participation is essential for success in these courses, regular attendance is required. School policy will be strictly adhered to regarding tardies and unexcused absences. For everyday a student is absent they will have an additional day to make up their work

Grading Policy

All grades are based on the number of points possible for any given assignment. A student's total grade for any grading period is based on the total number of points a student earned divided by the total number of points possible, which will result in a percentage grade. The following scale determines the letter grade associated with a student's percentage grade.

Assignments turned in after the due date are considered late.

A = 90% - 100%

B = 80% - 89%

C = 70% - 79%

D = 60% - 69%

F = 59% or below

Gateway Pointe Middle School Policies

Dress Code (Please consult the HUSD Student Handbook for the full policy)

Dress code will be enforced at all times, including before and after school, at school events and at off campus school activities (e.g. field trips, community service, visits to other campuses, etc.). Higley Unified School District Dress Code Policy states: "Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others." The dress code is meant to "minimize disruption and increase student safety. School administrators will make the final decision regarding the appropriateness of a student's appearance while the student is at school."

Basic policies:

- No clothing that exposes from the chest to the buttocks (and upper thigh) while standing/sitting/bending including low cut blouses.
- Shirt and top straps must be at least 1.5 inches wide: no halter tops or spaghetti straps.
- Pants/shorts and hems must cover the buttocks and a modest area of the legs with a minimum 3" inseam
- No clothing made of see-through fabric or that exposes underwear.
- Only hats and visors (in their original unaltered condition*see below) are allowed at school.
- Students must remove their hats/visors when in a building and when requested to do so by administration/faculty/staff.
- Bandanas, hairnets, knit stocking caps, etc. are not allowed at school.
- Accessories, notebooks, backpacks, etc. may not display these prohibited messages/graphics.

- Appropriate footwear must be worn at all times. Safety requirements for specific classes such as industrial technology, life management, physical education and chemistry must be followed.
- No jewelry that presents a safety hazard to self or others is allowed (e.g. chains, spiked collars/wristbands, body pierced jewelry, etc.)
- Gang clothing/paraphernalia, drawings/signs are prohibited on school property, in school vehicles and at school activities.
- Pajama bottoms and slippers are prohibited. Pajama bottoms may be worn on designated spirit days
- Any items that administration deems inappropriate, suggestive, distracting, or poses a safety hazard will be prohibited
- *Clothing items may not create an atmosphere of threat, intimidation or undue pressure.
- *Clothing may not display or suggest obscene, sexual, or violent language/symbols, feelings of discrimination or satanic markings.
- *Clothing may not display or advertise alcohol, drugs, tobacco or any illegal or controlled substance or item.

Approved by Gateway Pointe Site Council- March 10, 2010

Cell phones/personal music/gaming devices (from the HUSD Student Code of Conduct)

- To keep the learning environment free from distraction, cell phones and electronic devices are not permitted for use on campus during the school day. All cell phones should be kept in the student back pack during the day
- The District (teacher, principal, etc.) may temporarily confiscate cell phones and/or other electronic equipment if the student's possession or use of the item is causing a disruption to the educational environment and the student has failed to comply with verbal direction from an adult to cease the disruption.
- The teacher will take the phone on the 1st offense. The principal will receive it if the situation continues.
- Generally, the item will be returned to the student or the parent at the conclusion of the school day.

Computer Usage (Please consult the HUSD Student Code of Conduct)

- a. Students have access to computers and the Internet at school for educational purposes only.
- b. Students may not access websites that are not being used for education or for their assignment.
- c. Teachers may temporarily curtail computer usage if a student does not follow directions.
- d. The district may permanently remove student privileges if the student breaks the agreement.

Movie/Film Policy

Only movies approved by the school administrator and that align with district policy will be shown.

Tardiness: Gateway's school day is 8:55-3:50 (1:35 Early Release). Students may arrive after 8:30AM. You must be in the room by the end of the second bell

- a. You must have a pass if you arrive late to class (including first period).

- b. If you are late from another class AND have a pass from the teacher, QUIETLY hand it to the teacher and immediately seat yourself and begin working.
- c. For the first unexcused tardy, you will receive a verbal warning.
- d. For the second unexcused tardy, you will call home.
- e. For the third unexcused tardy, you will call home and have lunch detention. Additional tardies: referral to administrator.
- f. Habitual tardies will require a meeting with the teacher(s), parent(s) and administration.

Absences

- a. It is your responsibility to find out what you missed when you have been absent.
- b. You have one day for each excused day you were absent to make up work. (after that the Late Policy applies).
- c. Make sure you turn in any work that was due the day you were absent as well.
- d. Test/quiz make up will be the day the student returns unless the absence could affect his/her preparation as determined by the teacher. If requested, a student may take an exam before the absence.

Late Work

- a. One day late is a 50% reduction in grade.
- b. Any assignment that is more than a day late will not be accepted

Plagiarism

If a student is caught attempting to pass someone else's work as his/her own, he/she will receive a zero on the assignment without the possibility to rewrite it and may face additional consequences through administration. Parents will be contacted if this happens.

Food/Drinks/Candy

- a. Food/drink will be consumed in Cafetorium only.
Exception: a medical reason (which requires a note).
- b. Water (in a clear/colorless container) is the only beverage allowed in the classroom/halls.
- c. There will be NO FOOD, DRINKS OR GUM/CANDY.
- d. Gateway is a GUM-FREE campus – no gum is allowed ANYWHERE on campus.

Language

- a. Since we are in an educational setting, we need to use a higher standard of communication.
- b. Cursing/rude language will not be tolerated in the classroom, halls, in other buildings or outside.
- c. This includes slang that is hurtful or offensive, even if used in 'fun' with friends.

Movement on campus

Please be considerate after you leave the classroom: sound carries and other classes are in session.

- a. WALK SOFTLY, SPEAK QUIETLY, MOVE GENTLY.
- b. Please keep your hands and feet to yourself.
- c. When walking in the hall, **stay to the right (like a car in traffic)**.
- d. Please walk with only one or two others so that traffic is not blocked.
- e. Please walk facing forward so you can see where you are going.
- f. If you must stop, please move to the side so others may pass.
- g. Use manners if you need to pass someone.

- h. When moving between classes (including outside) please walk and talk with consideration.
- i. "HORSEPLAY" will not be tolerated in the classroom, halls, in other buildings or outside.
- j. Running, jumping on, pushing, throwing backpacks (or other items) is not allowed.

Assignment Heading

- a. All assignments require the proper heading in the upper right-hand corner of all assignments (it must be legible) for both paper and computer assignments:

FIRST AND LAST NAME (write out both)

DATE

SUBJECT

CLASS PERIOD (1ST, 2ND, 3RD, ETC.)

TITLE/ASSIGNMENT

- b. Papers/Assignments without a name and heading **will not be graded** and the student will not earn credit for the assignment.

Bullying

Bullying is repeated acts over time that involves a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. Bullying can be physical in form (e.g., pushing, hitting, kicking, spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationship). Please consult the HUSD Student Code of Conduct for additional information.

- a. Students who have been bullying others will meet with the school counselor to discuss behaviors and will be given a verbal warning.
- b. Students who continue to harass and bully others after their initial warning will meet with administration. Consequences for second offense will be appropriately assigned per the HUSD Student Code of Conduct.

Contact Information

School Office: 279-7700
 Health Office: 279-7715
 Attendance: 279-7712

District Office: 279-7000
 Food Services: 279-7120
 Transportation: 279-7130

Address: 2069 S. De La Torre Drive
 Gilbert, AZ 85295

Teacher Contact:

Higley Unified School District 2010-2011 Calendar

S	M	T	W	T	F	S
JULY 2010						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JULY 0

5 Fourth of July (Holiday Observed)

30 Orientation for New Teachers

S	M	T	W	T	F	S
JANUARY 2011						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 20

3 School Resumes

17 Martin Luther King Jr Day (Holiday, No School)

24 100th Day of School

26 K-12 Early Release, Prof Dev Day (Full Day Staff)

S	M	T	W	T	F	S
AUGUST 2010						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 17

2-3 Orientation for New Teachers

4 First day for Returning Teachers

9 First day of School

25 K-12 Early Release, PD Day (Full Day Staff)

S	M	T	W	T	F	S
FEBRUARY 2011						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

FEBRUARY 19

16-17 K-8 Early Rel, Parent/Teacher Confs(Full Day Staff)

21 President's Day (Holiday, No School)

23 K-12 Early Release, Prof Dev Day (Full Day Staff)

S	M	T	W	T	F	S
SEPTEMBER 2010						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SEPTEMBER 21

6 Labor Day (Holiday, No School)

29 K-12 Early Release, PDDay (Full Day Staff)

S	M	T	W	T	F	S
MARCH 2011						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MARCH 17

1-2 High School AIMS Testing

8-9 High School AIMS Testing-Make-up days

11 End of Quarter

14-18 Spring Break

21 Professional Development Day (No Students)

22 School Resumes

S	M	T	W	T	F	S
OCTOBER 2010						
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER 15

4 40th Day of School

8 End of Quarter

11-15 Fall Break (No School)

18 PD Day (No Students)

19 School Resumes

20-21 K-8 Early Rel, Parent/Teacher Confs(Full Day Staff)

26-28 High School AIMS Testing

S	M	T	W	T	F	S
APRIL 2011						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL 20

4-15 Grades 2-9 AIMS/Terra Nova Testing

5 High School AIMS Testing-Math

6 High School AIMS Testing-Science

12 High School AIMS Math Test Make-up day

22 Spring Holiday (No School)

27 K-12 Early Release, PD Day (Full Day Staff)

S	M	T	W	T	F	S
NOVEMBER 2010						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER 19

11 Veteran's Day (Holiday, No School)

17 K-12 Early Release, PD Day (Full Day Staff)

24 K-12 Early Release Staff and Students

25-26 Thanksgiving (Holiday, No School)

S	M	T	W	T	F	S
MAY 2011						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY 19

24-25 High School Final Exams, Early Rel HS

25/26 HHS/WFHS Graduation

26 K-12 Early Release, Last Day for Students

27 Last Day for Teachers

30 Memorial Day (Holiday)

S	M	T	W	T	F	S
DECEMBER 2010						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER 13

15-17 High School Final Exams, Early Release HS

17 K-12 Early Release/End of Quarter

20-31 Winter Break

S	M	T	W	T	F	S
JUNE 2011						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JUNE 0

Instructional Days	
First Semester Total:	85
Second Semester Total:	95
Total Instructional Days:	180

